

Minutes of the Meeting of the Board of Directors of OST/Almeda Corridors Redevelopment Authority

The Board of Directors of OST/Almeda Corridors Redevelopment Authority (the "Authority") held a joint meeting open to the public with the Board of Directors of Reinvestment Zone Number Seven, City of Houston (the "Zone") on Tuesday, June 20, 2023, at 12:00 p.m. at the offices of OST/Almeda Corridors Redevelopment Authority, 5445 Almeda Rd., Suite 502, Houston, Texas 77004, to consider, discuss and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable. The roll was called of all the duly appointed members of the Board:

<u>Position #</u>	<u>Board Members</u>
1	Algenita Scott Davis
2	Hexser Holliday, II
3	Zinetta A. Burney
4	Brian G. Smith
5	Lauren Haller Fontaine
6	Cathy Evans-Jackson
7	Michael R. Williams

All of the above were present except Directors Zinetta Burney, Michael R. Williams, and Cathy Evans-Jackson. Others in attendance were Clark Lord, Andrew Busker, Dr. Karun Sreerama, Michael Mauer, Robert "RUEROB" Jackson, Naomi Carrier, Emily Prieto, Haydee Briones, Wendpanga Zoundi, Dr. Teddy McDavid, Theola Petteway, Eric Tschanz, Floyd Smith, Tamiko Brock, Deborah Juneau, and Kia Rand.

The meeting was called to order at 12: 50 p.m. by Board Chair Algenita Scott Davis.

PUBLIC COMMENTS

Board Chair Algenita Scott Davis reported that the City of Houston's Economic Development Committee is considering policies to ensure that Houston TIRZs perform legally designated responsibilities. She, also, reported that a developer has requested that TIRZ #7 boundaries be expanded to include an adjacent parcel. Robert "RUEROB" Jackson, Third Ward Cultural District Manager, gave a report on events at Emancipation Park on June 10, 2023, and June 17, 2023, surrounding the Juneteenth Celebration with the participation of the City of Houston's cultural districts.

CONSENT AGENDA

Upon motion by Director Brian Smith and seconded by Director Hexser Holliday II, the Board of Directors approved the minutes of the May 16, 2023 meeting of the Authority and the Zone; and approved the Payment of Recurring and Non-Recurring Expenses.

EXECUTIVE DIRECTOR'S REPORT

Upon motion by Lauren Haller Fontaine and seconded by Director Hexser Holliday II, the Board of Directors received the Executive Director's Report on Administrative Matters and Strategic Partnerships as presented by Theola Petteway. Andrew Busker, Staff Analyst at the Mayor's Office of Economic Development, and Board Chair Algenita Scott Davis recommended that TIRZ #7 present a book annually that displays the accomplishments of TIRZ #7 to each council member.

FINANCE/OPERATIONS

Upon motion by Director Hexser Holliday II and seconded by Director Brian Smith, the Board of Directors approved the Finance & Operations Committee Report and the OST/Alameda Corridors Redevelopment Authority Employee Handbook and Telework Policy.

Upon motion by Director Brian Smith and seconded by Director Hexser Holliday II, the Board of Directors approved the FY 2023 Financial Audit Engagement Letter for George Baugh III CPAs.

Upon motion by Director Brian Smith and seconded by Director Hexser Holliday II, the Board of Directors authorized the Executive Director and Legal Counsel to draft a Bank Signature Authority and Procedures Resolution adding Cathy Evans-Jackson, Hexser Holliday II, and Floyd Smith on signature cards for the Authority's accounts.

CAPITAL PROJECTS

Upon motion by Director Lauren Haller Fontaine and seconded by Director Hexser Holliday II, the Board of Directors received the FY2023 Capital Improvement Projects Report as of June 20, 2023, as presented by Erik Tschanz, Capital Projects Manager.

Upon motion by Director Lauren Haller Fontaine and seconded by Director Hexser Holliday II, the Board of Directors approved a Scope of Work and Not-to-Exceed Amount of \$155,375.00 for Asakura Robinson Company, LLC. to provide Additional Planning Services related to Right-of-Way Encroachments impacting the following Capital Improvement Projects: Emancipation Avenue Reconstruction Project (CIP #T-0711A), Historic Holman Street Reconstruction Project (CIP #T-0713), Live Oak Street Improvement Project (CIP #T-0724), and Greater Third Ward Neighborhood Project – Sections A & B (CIP #T-0722).

Upon motion by Director Brian Smith and seconded by Director Lauren Haller Fontaine, the Board of Directors received the Monthly Report as presented by Dr. Karun Sreerama of Concept Engineers, Inc.

PLANNING & DEVELOPMENT

Upon motion by Director Hexser Holliday II and seconded by Director Brian Smith, the Board of Directors received the Planning & Development Report as presented by Floyd Smith, Interim Director of Operations.

Upon motion by Director Hexser Holliday II and seconded by Director Brian Smith, the Board of Directors approved a Scope of Work and Not-to-Exceed Amount of \$50,000 for The Goodman Corporation to Provide Grants Management and Compliance Services for the Department of Housing and Urban Development FY 2023 Community Project Funding Grant.

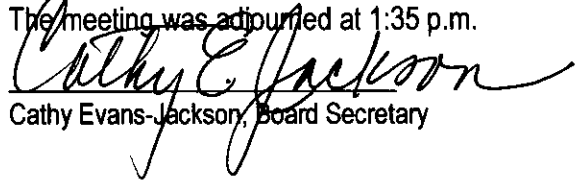
Upon motion by Director Hexser Holliday II and seconded by Director Brian Smith, the Board of Directors approved the Interlocal Agreement with Greater Southeast Management District and Midtown Redevelopment Agreement related to the Department of Housing and Urban Development FY2023 Community Project Funding Grant.

NEXT REGULAR MEETING

The next meeting will be held on Tuesday, July 18, 2023, at 12:00 p.m.

ADJOURNMENT

The meeting was adjourned at 1:35 p.m.

A handwritten signature in cursive script, reading "Cathy Evans-Jackson". The signature is written in black ink and is positioned above the printed name.

Cathy Evans-Jackson, Board Secretary

Minutes of the Meeting of the Board of Directors of Reinvestment Zone Number Seven, City of Houston, Texas

The Board of Directors of Reinvestment Zone Number Seven, City of Houston (the "Zone") held a joint meeting with the Board of Directors of OST/Almeda Corridors Redevelopment Authority (the "Authority") on Tuesday, June 20, 2023, at 12:00 p.m. at the offices of OST/Almeda Corridors Redevelopment Authority, 5445 Almeda Rd., Suite 502, Houston, Texas 77004, to consider, discuss and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable. The roll was called of all the duly appointed members of the Board:

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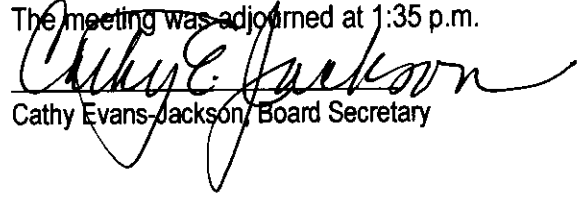
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Cathy Evans-Jackson, Board Secretary