

## **Minutes of the Meeting of the Board of Directors of OST/Almeda Corridors Redevelopment Authority**

The Board of Directors of OST/Almeda Corridors Redevelopment Authority (the "Authority") held a joint meeting open to the public with the Board of Directors of Reinvestment Zone Number Seven, City of Houston (the "Zone") on Tuesday, June 21, 2022, at 2:00 p.m. at the offices of OST/Almeda Corridors Redevelopment Authority, 5445 Almeda Rd., Suite 502, Houston, Texas 77004, to consider, discuss and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable. The roll was called of all the duly appointed members of the Board:

<u>Position #</u>	<u>Board Members</u>
1	Algenita Scott Davis
2	Hexser Holliday, II
3	Zinetta A. Burney
4	Brian G. Smith
5	Lauren Haller Fontaine
6	Cathy Evans-Jackson
7	Antoine Bryant

All of the above were present except Directors Brian Smith and Antoine Bryant. Others in attendance were Clark Lord, Bill Pondell, Randi Sahni, Michael Mauer, Brad Cowman, Naomi Carrier, Andrew Busker, Briana Garcia, Abate T. Wolde-Kirko, Nathan Seshadri, Theola Petteway, Anderson Stoute, Eric Tschanz, Floyd Smith, and Tamiko Brock.

A quorum was present. Chair Burney called the meeting to order at 2:05 p.m. and Vice-Chair Scott Davis chaired the meeting.

### **PUBLIC COMMENTS**

No comments.

### **CONSENT AGENDA**

Upon motion by Director Haller Fontaine and being seconded by Director Evans-Jackson, the Board of Directors approved the following: (a) Minutes of May 24, 2022, meetings of the Authority and the Zone; and (b) Payment of Recurring and Non-Recurring Expenses.

### **EXECUTIVE DIRECTOR'S REPORT**

Upon motion by Director Holiday II and being seconded by Director Haller Fontaine, the Board of Directors received the Executive Director's Report on Administrative Matters as presented by Theola Petteway.

### **FINANCE/OPERATIONS REPORT**

The Board of Directors (1) Authorized the Board Chair, Legal Counsel, and Executive Director to negotiate and execute a master contract with Just Really Simple, LLC; and a Scope of Work for a Not-to-Exceed Amount of \$30,800.00 for Just Really Simple, LLC to provide Information Systems Support Services and Website Support Services; (2) Approved the Draft FY 2023 – FY 2027 Capital Improvement Plan and anticipated changes and authorized the Executive Director to submit the documents to the City of Houston, as required; and (3) Approved George Baugh III & Co., Certified Public Accountants' Engagement Letter to conduct FY 2022 Financial Audit and Construction Audit; and complete 990 Tax Return for a Total Not-to-Exceed Amount of \$12,500.

**CAPITAL PROJECTS, PLANNING & DEVELOPMENT REPORT**

Upon motion by Director Holliday, II and being seconded by Director Evans-Jackson, the Board of Directors approved a Scope of Work and Not-to-Exceed Amount of \$56,063 for Asakura Robinson Company, LLC. to provide Additional Professional Landscape Architectural Project Management Services and Public Art, Engineering, Geotechnical and Architectural Firms for Design Services related to Park at Palm Center Phase II (CIP #T-0706) and authorized the Executive Director to Issue Notices to Proceed.

Upon motion by Director Holliday, II and being seconded by Director Evans-Jackson, the Board of Directors authorized the Board Chair, Legal Counsel, and Executive Director to negotiate and execute a master contract for Professional Services with Bowman Engineering & Consulting, Inc. and a Scope of Work and Not-to-Exceed Amount of \$15,000 to provide Professional Planning Services for MacGregor Park & Tennis Center (CIP #T-0723) and Old Spanish Trail Mobility Improvements to MacGregor Park (CIP #T-0728); and authorized the Executive Director to Issue Notices to proceed.

**NEXT REGULAR MEETING**

The next meeting will be held on Tuesday, July 19, 2022 at 2:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at 3:04 p.m.

DocuSigned by:  
*Cathy Evans - Jackson*  
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Cathy Evans-Jackson, Board Secretary

## **Minutes of the Meeting of the Board of Directors of Reinvestment Zone Number Seven, City of Houston, Texas**

The Board of Directors of Reinvestment Zone Number Seven, City of Houston (the “Zone”) held a joint meeting with the Board of Directors of OST/Alameda Corridors Redevelopment Authority (the “Authority”) on Tuesday, June 21, 2022, at 2:00 p.m. at the offices of OST/Alameda Corridors Redevelopment Authority, 5445 Alameda Rd., Suite 502, Houston, Texas 77004, to consider, discuss and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable. The roll was called of all the duly appointed members of the Board:

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Cathy Evans-Jackson, Board Secretary